





LETTER OF AUTHORIZATION

300 N. Flower Street
Santa Ana, CA 92703

 714.667.8888

 ocpCustomerCare@ocpw.ocgov.com | www.ocplanning.net

 714.667.8885

In order to protect your interests, it is the policy of this agency to limit the issuance of permits to those parties responsible for said property and to limit communication from staff (including, but not limited to: engineering plan checkers, engineering-geologist plan checkers, planners and zoning plan checkers, and management) to only those parties designated by the owner/financially responsible party as authorized representatives with whom they would like staff to directly communicate.

All permit requests are to be executed by the permittee or an authorized representative of the permittee. Delegation of signature authorization in no way absolves the permittee of the ultimate responsibilities pursuant to the permit.

The person(s) indicated below are authorized to:

Execute (sign); Communicate with Staff regarding the application(s); request,

and/or

Take all necessary action on my behalf, pertinent to obtaining permits.

Permits in the name of _____
(Name of Company) and/or (Property Owner)

Location of work: _____

In our/my behalf, the following person(s) are authorized to act, as indicated above:

(Printed Name of Authorized Person)

(Title and/or Name of Company)

PERSON GIVING AUTHORIZATION:

(Printed Name)

(Signed Name)

Title: _____
(Company Officer and/or (Property Owner)

Authorization Expires: _____
(Date)